

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Work Session Meeting 6:00 p.m.
February 2, 2016

MINUTES

Call to Order by Board President- – Open Public Meetings Act – Roll Call

Cheryl Filler called the meeting to order at 6:13 and announced that the meeting was being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal action was taken.

Present: Christopher Allen, Wayne Doran, Ray Egbert, Anna Shinn, Eric Zwerling, Laura Simon, Cheryl Filler

Also Present: Barbara Sargent, Superintendent, Steffi-Jo DeCasas, Business Administrator/
Board Secretary

Absent: William Goodwin, Melissa Szanto

Flag Salute

SUPERINTENDENT’S REPORT

- Dr. Sargent thanked the Readington voters for the recent Referendum passage.

BUDGET WORKSESSION

- Budget Reviews
 - o Curriculum and staff Development
 - o Pupil Services
 - o Technology

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

CORRESPONDENCE

L.B. email

ADMINISTRATIVE REPORTS

MINUTES

2.01 Motion to approve the Minutes January 19, 2016.

FINANCE/FACILITIES

Committee Report

Motion to adopt 3.01 – 3.03

Motion: Mrs. Shinn

Second: Mrs. Simon

Roll Call Vote: Carried -7 yes

3.01 Motion to approve the **Bill List** for the period from **January 19, 2016** through **February 2, 2016** for a total amount of **\$1,445,871.53**. (Attachment 3.01)

3.02 Motion to approve **District Travel Schedule February 2, 2016** for a total amount of **\$2,590.04** (Attachment 3.02)

3.03 Motion to approve **Account Transfers** for **January 1, 2016** through **January 28, 2016**. (Attachment 3.03-3.03a)

3.04 Motion to approve the 2016-2017 holiday schedules for custodians/maintenance, secretaries, administrators, and technology staff.

3.05 Motion to approve the following construction change orders:

RMS Science Classroom Renovations	General Repair Allowance		\$5,000.00
19-4350-050-15-1000			
Drill Construction Company			
CO-01	Relocation of HVAC Return Vents	\$1,854.08	
CO-02	Install Aluminum corner pieces	\$500.00	
CO-03	General Allowance credit for unused contract allowance	(\$2,645.92)	

- 3.06 Motion to accept a Sustainable Jersey Grant funded by the Gardinier Environmental Fund in the amount of \$10,000 to fund the district's establishment of a Mobile Energy Lab.
- 3.07 In accordance with the passage of the referendum approved by the Readington Township voters on January 26, 2016 the Readington Township Board of Education hereby approved transfer of **\$1,780,000** from the district's Capital Reserve Account to Fund 30 for the purposes of replacing steps at Readington Middles School and Three Bridges School and repaving of the driveway and lots at Holland Brook School and Readington Middle School.

EDUCATION/TECHNOLOGY

Committee Report provided by Anna Shinn for the meeting held on February 1, 2016.

- 4.01 Motion to approve the following fundraisers:

Fundraiser	School	Date	Recipient of Funds
Sixth Grade Read-a-Thon	RMS	February 26, 2016	St. Hubert's Animal Welfare Center, North Branch
Readington Music Department Recital	RMS	TBD for a later date this school year	RMS Student Activity Account – Defray cost of Music Festival Trip to Hershey Park

- 4.02 Motion to approve Victoria DeStefano to observe for 20 hours at RMS as part of her pre-service teaching requirements through Drew University.
- 4.03 Motion to approve home instruction for student H-161 effective February 3, 2016.
- 4.04 Motion to approve a home instruction extension for student H-156 through February 29, 2016.

4.05 Motion to approve the following books:

- Tiger Eyes by Judy Bloom
- Hold Fast by Blue Balliett
- Skinny by Donna Cooner
- Pegasus The Flame of Olympus Book 1 by Kate O' Hearn
- Pegasus Olympus at War Book 2 by Kate O' Hearn
- Pegasus Olympus at War The New Olympians Book 3 by Kate O' Hearn
- Pegasus The Rise of the Titans Book 4 by Kate O' Hearn
- Forgotten Fire (Book 4) by Adam Bagdasarian
- Plastic Pollution by Geof Knight
- Black Potatoes by Susan Campbell Bartoletti

PERSONNEL
Committee Report

Motion to adopt 5.07

Motion: Mr.Doran Second: Mrs. Simon Roll Call Vote: 6 yes; 1 no (Mrs.Shinn)

5.01 Motion to accept the following resignations:

NAME	POSITION	EFFECTIVE DATE
Lorraine Powell	Special Education Aide (WHS 30-04-D3/alu)	January 29, 2016
Alicia Mitrow	Spanish Teacher (RMS 20-01-D2/afl)	June 30, 2016
Amie Ostmann	Special Education Aide (WHS 30-04-D3/ayq)	February 5, 2016

5.02 Motion to accept the Superintendent's recommendation and approve Linda Rakowitz and Deanna Simonetti as Summer Enrichment Coordinators at a stipend rate of \$2,000 each not to exceed \$4,000 total.

5.03 Motion to approve the superintendent's recommendation and appoint Ed Dubroski and Paul Yunos to serve as Co-Coordinators of the Summer Sports Camp 2016, to be paid at the rate of \$40/hour, not to exceed 10 hours each (\$400 each).

5.04 Motion to approve the following mentors for the 2015-2016 school year as follows:

New Staff Member	Mentor	Term
Murphy, Jonathan/RMS	Barbiche-Dahler, Jennelle	4 Weeks
Stewart, Alison/HBS	Kovacs, Linda	23 Weeks (.5)

5.05 Motion to accept the Superintendent's recommendation and approve the following position control changes and designated transfers as of February 2016.

Michele Adamitis	Transfer From:	30-02-D3/awd	HBS Instructional Aide
	To:	30-04-D3/ayq	WHS Instructional Aide
	Delete	30-02-D3/awd	HBS Instructional Aide
Kimberly Pfauth	Transfer From:	30-03-D3/avm	TBS .5 Instructional Aide
	To:	30-03-D3/avl	TBS 1.0 Instructional Aide

5.06 Motion to approve a sidebar agreement with the RTEA approving payment of \$1,000 to Tracey Fitzgerald for her contributions in painting a mural at Readington Middle School.

5.07 Motion to approve the following teachers to provide home instruction for student H-161 at a rate of \$30.00 per hour for a total of 10 hours per week, cumulative – Colleen Ogden, Jennifer Heller, Katie Van Why, Marylou Gillikin.

COMMUNICATIONS

Committee Report provided by Laura Simon for the meeting held on January 27, 2016.

Motion to approve 6.01

Motion: Mr. Egbert Second: Mrs. Shinn Roll Call Vote: Carried -7 yes

6.01 Motion to accept the Superintendent's recommendation and approve for first reading the following Policies and Regulations:

- Policy and Regulation 1240 Evaluation of Superintendent
- Policy and Regulation 3221 Evaluation of Teachers
- Policy and Regulation 3222 Evaluation of Staff Members, Excluding Principals, VP, and Administrators
- Policy and Regulation 3223 Evaluation of Administrators, Excluding Principals, VP, and Assistant Principals
- Policy and Regulation 3224 Evaluation of Principals, VP, and Assistant Principals

UNFINISHED BUSINESS

NEW BUSINESS FROM BOARD

- February 17th Superintendent's Chat

OPEN TO THE PUBLIC

- Home School Association addressed board policy regarding gifts and associations.
- Mrs. Green inquired about any discussions regarding K aides

ADJOURNMENT

Motion to Adjourn at 8:05 p.m.

Motion: Mr. Doran

Second : Mr. Allen

Vote: Carried – 7 yes

Respectfully submitted,

Steffi-Jo DeCasas

Business Administrator/Board Secretary